

HEALTH & SAFETY STATEMENT



Last review: 19/01/2023

Next review: 19/01/2024

City & Essex Limited and all affiliated subsidiaries.

Mission Statement

City & Essex Ltd will ensure, so far as is reasonably practicable, the health, safety and welfare, at work, of all its employees and others that may be affected by their undertakings.

Responsibility

The dedicated H&S and Compliance Officer and Operational Team are committed to the prevention of injury, ill health and continual improvement in OH&S Management and Performance.

The organisation, under the Management of Ian Hookway – Managing Director, will comply with all applicable legal requirements and other requirements to which we subscribe.

This safety policy is written in accordance with the Health & Safety at Work Act 1974 and all relevant legislation, including the management of Health & Safety at Work Regulations 1999 and ISO 45001.

Policy Aims

We endeavour to undertake the following:

- The provision and maintenance of plant and systems of work that are, as far as is reasonably practicable, safe and without risks to health.
- The arrangements for ensuring, as far as is reasonably practicable, safety and the absence of risks to Health in connection with the supply, use, handling, storage and transporting of articles and substances.
- The maintenance of premises and places of work which are safe and without risks to health and, so far as is reasonably practicable, to provide safe access and egress to such workplaces.
- The provision and maintenance of a working environment for its employees that is, so far as is reasonably practicable, safe without risks to health and facilities adequate for their welfare at work.
- The provision of such information, instruction, training, and supervision as is necessary to ensure, so far as is reasonably practicable, the Health & Safety at work of employees.

City & Essex Ltd will engage competent persons and provide them with adequate resources to ensure that the requirements of this Policy and statutory duties are complied with. If appropriate expertise cannot be identified within the Company, external advice will be obtained.

The capabilities of all staff regarding Health and Safety will be taken into account when entrusting work to them. Where deficiencies are identified, appropriate information, instruction, training, and supervision will be provided.

Adequate arrangements will be made to ensure that employees are given every facility for consulting with Management with the view of creating, maintaining, and enhancing measures to ensure the Health and Safety of all employees, and in checking the effectiveness of such measures.

We will provide and maintain the measures required of the company to effectively implement this Policy. Individuals will be expected to take due notice of their responsibilities and delegated duties as indicated in this Policy.



We will cooperate with clients, suppliers, sub-contractors and other employers as far as is necessary to ensure the successful implementation of this Policy.

Culture

The implementation of the Policy lies with the Managing Director, Operations Director, Divisional Managers, Account Managers, Site Cleaning Managers, Supervisors and Head Office Managers who will be advised by our internal H&S and Compliance Officer.

Every employee is reminded of his/her/their personal responsibilities under the Health & Safety at Work Act:

- To take reasonable care of the Health and Safety of themselves and any other persons who may be affected by their acts or omissions whilst at work.
- To co-operate in respect of any duty imposed on the employer.
- Not to interfere with, or misuse anything provided in the interests of Health, Safety and Welfare.
- Report unsafe conditions or defects immediately to a Supervisor or Manager.

Monitoring & Improvement

This policy will be regularly monitored and reviewed. Where necessary, the policy will be revised, and any changes will be brought to the attention of all employees.

Specific attention will be paid to reviewing the policy in the light of changes in working practices either due to technical innovation or Health and Safety Legislation.

Full Name	Mr Ian Hookway
Position	Managing Director
Date	19/01/2023

